



Registration Form

Full Name of School		
Founding Year		
Details of Registration with the Department of Education		
Registration Number (EMIS)		
Current Examining Board/Authority		
Accreditation with Umalusi: Yes/No		
Name of Principal		
Name of contact person		
Physical Address		
	Code	
Contact Details	Office:	Fax:
	Cellphone:	
	E-mail:	

Current number of learners in Grade 9 (first cohort to write the IEB exams in Grade 12)	
Year when your first Grade 12 learners will write the IEB examination	
Approximate number of learners currently in Grade 12	
What facilities do you have for writing formal examinations, on the school premises (e.g. school hall, classrooms, etc.)?	
How many learners can be accommodated at desks of a minimum of 1m apart?	
Do you have facilities for subjects that require practical work?	
Describe these facilities:	

Provide a list of your school's current Grade 12 teachers, plus their qualifications:

Name of Teacher	Subject	Qualification

List the subjects to be offered at National Senior Certificate level:

Does the school have a secure, lockable safe &/ strong room in which to keep examinations papers?	
How will the examination fees be funded?	
How did you hear about the IEB?	

Attach the following supporting documents:

- Certificate of registration with the Department of Education
- Evidence of Accreditation with Umalusi
- Most recent Grade 12 results / highest FET grade results
- Health and Safety Certificate
- Fire Certificate

Principal's Signature: _____ Date: _____

Please fax or email your completed form to: 086 240 0537 or applications@ieb.co.za