

Provider information

Who will provide the Foundational Learning Competence programmes?

The IEB will maintain a list of providers who offer the FLC learning programme. This database will be available on the IEB website (www.ieb.co.za under the Adult section). Those wishing to engage the services of a FLC provider should consult the database.

The IEB will maintain a list of providers who wish to offer the FLC learning programme and will make the updated list available on its website (www.ieb.co.za). Those wishing to engage the services of a FLC provider, recorded on the database of providers of FLC, should note the following:

1. The IEB in no way endorses the quality of providers recorded on this list.
2. Before recording a provider onto the list, the IEB will have conducted a desk-top exercise to check, as far as possible, the accuracy of the information provided on the form. However the IEB will not conduct any site visits.
3. The IEB will request information about the qualifications of the person/s at the provider responsible for developing learning materials and the person/s responsible for the quality assurance of provisioning and facilitation. The IEB is not in a position to comment on the quality of provisioning or the quality of the facilitators of the provider.
4. Over time, the record of success of learners from FLC providers will be able to be recorded.
5. The IEB will advise users of the services of providers to exercise due diligence when contracting the provider and to monitor the delivery services of the provider i.e. those who engage the services of providers recorded on the list need to ensure that they have their own contracts in place and conduct their own checks on the provider e.g. qualifications and experience of facilitators and financial sustainability, before entering into any agreement.

What are the criteria for a skills development provider to be recorded on the IEB database of providers for Foundational Learning Competence?

Since Foundational Learning Competence is a new area of operation, the criteria for a provider to be recorded on the database are developmental by nature. There are however some key criteria that apply.

Criteria

1. The provider must have an established head office of operation with a physical as well as a postal address. In addition, it must have the following:
 - a. A telephone (landline)
 - b. A fax line
 - c. Internet access: email is essential; a website is advisable;
2. The provider must indicate whether they are a new provider or a provider that has an established record in the offering of training for adults in Communications and Mathematical Literacy or Mathematics up to and including NQF Level 4.
3. The provider should indicate whether they have been accredited either by Umalusi or one of the SETAs. The provider should indicate the areas for which the accreditation has been received.
4. It is preferable that the provider be able to offer provisioning in both learning areas.
5. The facilitators who will offer Foundational Learning Competence programmes must be subject-specific experts. Hence FLC facilitators can be teachers qualified in the learning areas of Communications or language (English) and Mathematics or Mathematical Literacy. ABET or adult facilitators, in addition to their facilitation qualifications, ought to have learning area specialisation i.e. an appropriate qualification in the fields of Communications (English) or Mathematical Literacy or Mathematics. Once the FLC facilitator course is registered, facilitators of the FLC who are not qualified teachers in the learning area are well advised to complete the course.
6. The provider must undertake to ensure that facilitators are familiar with the demands of the Foundational Learning Competence requirements. The qualification for the FLC Facilitator is in the QCTO processes. The IEB will monitor progress and keep FLC providers informed.
7. The IEB will host workshops for providers to introduce the curriculum and its requirements to facilitators. Providers are urged to send facilitators to these workshops.

The IEB has determined the following **Types** of FLC provider:

Fixed provider	a provider that provides face-to-face instruction at their own teaching facilities. Learners come to the central venue for provisioning. An example is a school or college.
Roving provider	a provider that allocates facilitators to a client and the facilitators conduct the teaching or training at the client's facilities e.g. a facilitator is sent by the provider to a mine and the training of mining staff is done using the training centre attached to the mine.

Distance provider a provider who makes learning material available and learners work through the material in their own time. An example would be a correspondence college or an on-line provider, using e-learning.

In-house provider a company or organisation that has its own facilitators that train its own staff. It does not provide training for other organisations or companies. An example would be a mining house that employs facilitators for ABET

Combination provider a provider who uses one or more of these models for delivery

In all cases, the final assessment of the FLC will be conducted at an IEB recognised assessment centre. A provider that wishes to apply to be an IEB recognised assessment centre, must complete a separate form, the Assessment Centre Form, for each venue.

The IEB has determined the following **Areas of operation** of a FLC provider:

National operates nationally and hence is able to provide in all provinces

Partly national operates in some provinces

Provincial operates in only one province

Localised operates in one area of a province

The IEB costs for the process of being recorded as a Provider of Foundational Learning Competence is R 500. Please note: this fee does not include any additional fee that may be decided upon by the QCTO when it determines its Fee Policy.

Once on the record, the provider will receive all circulars related to Foundational Learning Competence from the IEB. The record will be updated on a regular basis.

What process must be followed in order to be recorded on the FLC Provider database?

In order to be listed on the IEB record of FLC providers, a provider must complete the form Provider Record and submit it together with relevant additional documentation to the IEB.

The form, **Provider Record**, must be completed and signed by the person authorised to sign contracts on behalf of the provider.

The provider should submit proof of payment together with the completed form to the IEB (Masanyav@ieb.co.za, masalag@ieb.co.za, ntsizwanet@ieb.co.za). Please note that the application will not be processed unless payment has been received.

The IEB's bank details are as follows:

Bank:	Standard Bank, Parktown branch
Branch code:	00 03 55
Account Holder:	IEB
Account type:	Current
Account number:	200 831 313
Reference:	FLC provider followed by the registered name of the provider for which the payment is being made

The provider must ensure that copies of the qualifications of those responsible for the development of the learning materials and the quality assurance of provisioning and facilitation at the provider are submitted with the Provider Record form.

If the provider is making use of materials developed by another entity, please indicate the materials being used and the entity responsible for its development.

The provider will be notified as soon as after the application has been successfully processed and the provider has been placed on the database.

The IEB costs for the process of being recorded as a Provider of Foundational Learning Competence is R 500.

This R 500 covers the following:

- Receiving and processing the form i.e. recording the information on our records
- Checking the information e.g. checking existence of email communication, telephones, website etc.
- Recording the provider onto the IEB database on its website
- Allocating the provider a Provider Number
- Placing the provider onto the IEB contacts database for receipt of circulars related to FLC etc.
- On-going contact and requests for updating of information

Once on the record, the provider will receive all circulars related to Foundational Learning Competence from the IEB. The record will be updated on a regular basis. The form, **Provider Record**, must be completed and submitted to the IEB via email.

Please note: should the QCTO institute costs related to the recording of providers of QCTO qualifications or part qualifications, the IEB will inform providers accordingly so that the relevant fee can be paid to the QCTO.

What is the difference between a recorded skills development provider of Foundational Learning Competence and a recognised IEB assessment centre for Foundational Learning Competence?

The former is an organisation that provides the FLC learning programme in one or both of the learning areas e.g. learning material, facilitation for learners who wish to write the FLC external examination. The assessment centre is simply a venue at which the examination takes place.

An organisation may be both a provider and an IEB recognised Assessment Centre.

Why are providers for the FLC being recorded and not accredited?

The FLC is new in that it is a part qualification.

In the past few years, we have seen expensive models of accreditation in place which include site visits, evaluation of learning material, the registration of assessors and moderators, to name a few. There is little research to show that these expensive processes have necessarily increased the number of skilled people available to industry or improved the quality of the training.

To provide the FLC does not require specialist facilities and equipment., as is the case with many occupational qualifications. It requires quality teaching in the two learning areas. For this reason, the IEB's recording process will focus on the subject knowledge expertise in the development of materials and experience in facilitation.

The nature of the FLC provider community (roving, fixed, distance, in-house) makes the establishment of a standard set of criteria for accreditation very difficult.

The IEB will monitor the results of providers in the assessment and will make this information available as necessary in response to legitimate requests e.g. accrediting agencies, those providing grants.

The IEB together with the QCTO will monitor this process and may make adjustments to the model as necessary.

What are the criteria for the registration of assessors and moderators?

Because the assessment for the FLC is an external assessment, there is no need to register assessors or moderators for the FLC.